



# RIALTO UNIFIED SCHOOL DISTRICT

## LEAD INNOVATION AGENT: EDUCATIONAL SERVICES (Associate Superintendent) Management Job Description

### DEFINITION

To serve under the guidance of the Superintendent of Schools as the Lead Innovation Agent: Educational Services (position is similar to the position of associate superintendent). The Lead Innovation Agent: Educational Services shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code and the formal job description for the position of Lead Innovation Agent: Educational Services as well as Rules and Regulations of the State Board of Education and Rules, Regulations, Policies, and Directives of the Board of the District, and shall perform such duties and responsibilities at a professional level of competence and with due diligence.

### ESSENTIAL DUTIES

The specific duties and responsibilities of the Lead Innovation Agent: Educational Services shall include, but are not limited to the following:

- Leads the Educational Services team in carrying out the mission and objectives of the District as articulated by the Superintendent
- Collaborates with Student Services, Safety and Security, and Business Services to ensure the safety of students and staff
- Leads Educational Services towards maximizing student performance outcomes
- Leads Educational Services towards maximizing staff performance outcomes
- Supports curriculum and instruction by coordinating and maximizing c9onal Servf0 TD-fundin5-12 servf0 0110-Techprogms See partn
- Coordinates district-wide professional growth opportunities in areas related, but not l
- legislation, policies and procedures, curriculum and instruction, course of study requir men
- Special Education, student and staff performance, and leadership
- Provides direction and support in the following areas: athletics, activities, academic and soc
- counseling services

of the District through fiscally responsible decision-making  
er of the Superintendent's Support Team  
duties as assigned

### QUALIFICATIONS

#### Experience and Education:

- Five (5) years outstanding teaching experience in a multicultural K-12 setting
- Five (5) years administrative experience in a multicultural K-12 setting (elementary and secondary experience preferred); at least three (3) years' experience as a site level principal
- District level experience preferred
- Valid Administrative Services K-12 Credential
- Valid Certificated Credential
- Master's Degree or higher degree from an accredited college or university
- EL Authorization or equivalent is required
- Possession of a valid California driver's license and a private vehicle
- TB Skin Test as required by State Law
- Fingerprints on file as required by State Law

**PHYSICAL DEMANDS**

**Work area requirements:**

Office area. Ability to traverse any part of a 10-20 acre campus which would include asphalt, ramps, sidewalks, grass,